

CLARIFICATION TEXT FOR REAL PERSON SUPPLIER - BUSINESS PARTNER - EXTERNAL SERVICE PROVIDER AND REAL PERSON REPRESENTATIVE OF LEGAL PERSON SUPPLIER - BUSINESS PARTNER - EXTERNAL SERVICE PROVIDER REGARDING PROTECTION OF PERSONAL DATA AS PER

PERSONAL DATA PROTECTION LAW (PDPL) NO 6698

As ILAB HOLDING A.S. ("Company") established in Turkey; in the capacity of data controller,

- we notify you that, according to the situation, your personal data we obtained as specified below
- within the scope of our commercial relations or our business relationship with you,
- for the purpose that requires them to be processed and in connection with this purpose, in a limited and proportional manner,
- by maintaining the correct and most up-to-date personal data, as reported or notified to us,
- will be recorded, stored, retained, reorganized, shared with establishments authorized to request these personal data legally, transferred to third parties inland or abroad, assigned, classified under the terms of PDPL and processed in other ways listed in PDPL,

For your information.

REGARDING THE DATA OF REAL PERSON SUPPLIER - BUSINESS PARTNER - EXTERNAL SERVICE PROVIDER AND REAL PERSON REPRESENTATIVE OF LEGAL PERSON SUPPLIER - BUSINESS PARTNER - EXTERNAL SERVICE PROVIDER

Your personal data provided to us by you or your company's representatives within the scope of our contractual relationship and may be subject to processing by us is as follows:

Identity Data	Name, Surname, Turkish ID No, date of birth, place of birth, gender, marital status, nationality, copy of identity card/driver's license
Communication Data	Email address, address and phone number
Sensitive Personal Data	religion and blood group on the copy of identity card/driver's license, criminal record
Financial Data	Bank account information
Education Data	Instructor resumes
Work Data	SSI entry declaration and assignment documents, start date, title, signature circular
Visual and Audio Data	Photographs, security camera recordings of real people, Audio recordings taken during the meeting with company officials
Other	License Plate Number

HOW DO WE COLLECT YOUR PERSONAL DATA AND FOR WHAT REASONS?

For fulfilling our legal obligations as a company, performance of the contract with your company and/or you, for the reasons stipulated in the laws and for the legitimate interests of the Company, we collect your personal data we requested from you and/or other representatives/employees representing your company by verbal, physical or electronic communication to us by you and/or other representatives/employees of your company and physically or electronically through the cameras we place on company buildings.

PURPOSE OF PROCESSING YOUR PERSONAL DATA

Your personal data can be processed by the Company for the following purposes and legal reasons.

For the execution of the agreements between us and the fulfillment of their terms and conditions;

- Coordination and execution of works and communication regarding goods and services provided to the Company by you or the company you represent, and quality control and evaluation of service/contract performance
- Maintaining financial and accounting records and performing payment transactions
- Communication between suppliers, business partners, external service providers and customers
 - Follow-up of reception activities
 - Getting support from supplier employees

It may be processed if necessary to enforce our company policies.

It can be processed in order to exercise our right of defense or to fulfill our legal obligation if requested by us within the scope of a duly legal process.

It can be processed for the purpose of fulfilling legal obligations such as ensuring and auditing occupational health and safety in the workplace and building of the company.

Your personal data will be retained for the maximum period specified in the relevant legislation or required for the purpose for which they are processed, and in any case, for the statutory statute of limitations.

SHARING YOUR PERSONAL DATA WITH THIRD PARTIES

Your personal data may be shared with domestic company who carries out the building management, with the professional consultants and accountants and auditors from whom the Company receives services, with companies that provide information technology and archive services, with occupational health and safety institutions and experts from whom we receive services to fulfill our legal obligations, with the institutions with which the Company has commercial, administrative or contractual relations in order to continue the operation of our Company, with third parties such as the controlling shareholder of the Company and its group companies in order to carry out our internal relations with banks from time to time and to the extent required by the activity.

We can transfer the information, documents, files, etc., that we produce, obtain and acquire within the framework of our activities, to servers located abroad, of applications and databases that provide the service of storage.

YOUR RIGHTS

In accordance with Article 11 of the PDPL, regarding your personal data, provided that you prove your identity personally; you have the right

- To learn whether the company has processed personal data about you, if so, to request information regarding this,
- To learn the purpose of processing your personal data and whether they are used

- appropriately,
- To learn whether personal data is transferred domestically or abroad and to whom,

In addition, you have the right to request the Company to correct your inaccurate and incomplete personal data and to inform the recipients whose data may or may have been transferred.

You can request from the Company the destruction (deletion, destruction or anonymization) of your personal data within the framework of the conditions stipulated in article 7 of the PDPL. At the same time, you can request that third parties to whom your data have been transferred or can be transferred will be informed about your destruction request. However, by evaluating your request for destruction, we will evaluate which method is appropriate according to the conditions of the concrete event. In this context, you can always request information from us about why we chose the destruction method we chose.

You can object to the results of your personal data analysis created exclusively using an automated system if these results are contrary to your interests.

If you suffer damage due to unlawful processing of your personal data, you can request the compensation of the damage.

Your requests in your application will be concluded free of charge within thirty days at the latest, depending on the nature of the request. However, if the transaction requires an additional cost for the Company, the fee in the tariff determined by the Personal Data Protection Board in the Communiqué on Application Procedures and Principles for the Data Controller may be charged.

Your application regarding issues related to the processing of your personal data, You must submit your application with the file necessary for us to document your identity to our Company in writing or by using a registered electronic mail (REP) address, secure electronic signature, mobile signature or e-mail with your e-mail address that you have previously notified to us and is included in our records. Depending on the nature of your request and your application method, the Company may request additional verification (such as sending a message to your registered phone, calling) in order to determine whether the application belongs to you or not, and thus protect your rights. For example, if you apply through your e-mail address registered with the Company, we may contact you using another communication method registered with the Company and ask for confirmation of whether the application belongs to you.

CONTACT INFORMATION

ILAB HOLDING A.S.

Mersis No: 0470019276700014

Address:

19 Mayıs Mh.Yamac Sk Seref Yazgan Is Merk No:NO:1 IC KAPI NO:20
34768 Kadikoy/ Istanbul
Tel: 02164681003 Fax: 02163028683